

ATTORNEY OR PARTY WITHOUT ATTORNEY:  Write Your Name Here  
 Write Your Address Here

TELEPHONE NO.:  Write Your Phone Number Here

E-MAIL ADDRESS (Optional):

ATTORNEY FOR (Name):  Write "Self Represented" Here

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF**

STREET ADDRESS:  
MAILING ADDRESS:  
CITY AND ZIP CODE:  
BRANCH NAME:

PLAINTIFF/ PETITIONER:  Write Your Case Name Here

DEFENDANT/ RESPONDENT:

**ORDER ON APPLICATION FOR WAIVER OF COURT FEES AND COSTS**

**SAMPLE ONLY**

**DO NOT FILL OUT THIS FORM**

CASE NUMBER:   Write Your Case Number Here

1. The application was filed on (date):  A previous order was   Write Your Case Number Here

2. The application was filed by (name):

3.  IT IS ORDERED that the application is **granted**  in whole  in part (complete item 4 below).

a.  **No payments.** Payment of all the fees and costs listed in California Rules of Court, rule 3.61, is **waived**.

b.  **The applicant shall pay** all the fees and costs listed in California Rules of Court, rule 3.61, EXCEPT the following:

(1)  Filing papers. (6)  Sheriff and marshal fees.

(2)  Certification and copying. (7)  Reporter's fees\* (valid for 60 days).

(3)  Issuing process and certification. (8)  Telephone appearance (Gov. Code, § 68070.1 (c))

(4)

(5)

c. **Method of payment:**

(1)  Pay (in full)  until the balance is paid.

d. The clerk of the court is directed to require the applicant to appear in court more than once in any four-month period to report on her financial status:

Date:  Room:

e.  The clerk is directed to require the applicant to appear in court if not represented.

f. **All unpaid fees and costs shall be a lien on any judgment or judgment debtor.**

4.  IT IS ORDERED that the applicant shall pay the fees and costs of this order (see Cal. Rules of Court, rules 3.50-3.52):

a.  Monthly payments  until the balance is paid.

b.  Other (Court order)  until the balance is paid.

c. The applicant shall pay the fees and costs of this order on the paper filed by the applicant.

d. The clerk is directed to require the applicant to appear in court if not represented.

5.  IT IS ORDERED that the applicant shall pay the fees and costs of this order (see Cal. Rules of Court, rules 3.50-3.52):

a. The substantial amount of the fees and costs of this order is waived.

b. The applicant shall pay the fees and costs of this order on the paper filed by the applicant.

Date:  Room:

c. The address of the court is (specify):

Same as above

d. The clerk is directed to mail a copy of this order only to the applicant's attorney or to the applicant if not represented.

**DO NOT FILL OUT ANYTHING ELSE ON THIS PAGE**

**NOTICE: If item 3d or item 5b is filled in and the applicant does not attend the hearing, the court may revoke or change the order or deny the application without considering information the applicant wants the court to consider.**

**WARNING: The applicant must immediately tell the court if he or she becomes able to pay court fees or costs during this action. The applicant may be ordered to appear in court and answer questions about his or her ability to pay fees or costs.**

Date:  Clerk, by  Deputy

JUDICIAL OFFICER (Clerk may GRANT in full a nondiscretionary fee waiver; see Cal. Rule of Court, rules 3.56.) Page 1 of 2

PLAINTIFF/PETITIONER (Name): DEFENDANT/RESPONDENT (Name):	CASE NUMBER: 
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Write Your Case Name Here

Write Your Case Number Here

4b  Application is denied in whole or in part (specify reasons):

**CLERK'S CERTIFICATE OF MAILING**

I certify that I am not a party to this cause and that a true copy of the foregoing was mailed first class, postage prepaid, in a sealed envelope addressed as shown below, and that the mailing of the foregoing and execution of this certificate occurred at (place): \_\_\_\_\_, California, on (date): \_\_\_\_\_

Clerk, by \_\_\_\_\_, Deputy

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Write Your Name Here  
Write Your Address Here

(SEAL)

**CLERK'S CERTIFICATE**

I certify that the foregoing is a true and correct copy of the original on file in my office.

Date: \_\_\_\_\_

Clerk, by \_\_\_\_\_, Deputy